

Engagement Announcement Form

Submission Information

Engagement submissions must be received by 12 p.m. Monday for the following Sunday publication. Submissions must be in typed either in a word document attachment or in the email text body only. Announcements must be submitted for publication within six months of the wedding date.

Photos

A photograph of the couple may be included. Only vertical pictures will be accepted. The *News-Times* serves the right to reject photographs on the basis of content or reproduction quality. The submitted photograph(s) must be in vertical orientation, and the *News-Times* only accepts digitized (computerized) photos in JPEG, JPG and PDF file format. Maximum accepted file size is 1000 kilobytes (1megabyte) per photograph. Alternatively, you may print a printer-friendly version of this questionnaire, fill it out and submit your Announcement and photo to the *News-Times* office, at 111 North Madison during business hours (8 a.m. to 5 p.m. weekdays) or by mail to **El Dorado News-Times, P.O. Box 912, El Dorado, AR 71730**. Photographs will be returned by mail only if a self-addressed stamped envelope is included.

For further information, call 870-862-6611 or e-mail editorial@eldoradonews.com.

Payment information — payment is due upon submission of the announcement. Accepted payments include personal checks, cash, Visa, Master Card, Discover and American Express.

Contact Information — Please fill out all contact information upon submission. Submissions without contact information may not be printed.

Name

Address

City/State/Zip

Home Phone

Work/Cell

E-mail Address

Packages

Free — Up to 100 words

\$10 — Up to 100 words with photo

\$15 — Up to 250 words with photo

\$35 — 250+ with photo

Each additional photo add \$10

* Correct spelling is the responsibility of the person submitting information, the *News-Times* reserves the right to edit all announcements for grammar and style. *