



Audit Report

Arkansas State University-Jonesboro Former Chancellor's Travel Reimbursement Submissions Review

November 2016

Table of Contents

Purpose and Scope.....	1
Background	1
Analysis	3
Recommendations and Responses	5
Comments	5
Attachment I.	6
Attachment II	7
Attachment III.....	9
Attachment IV	11
Attachment V.....	12
Attachment VI	13
Attachment VII.....	14
Attachment VIII.....	15
Attachment IX.....	17
Attachment X.....	18
Attachment XI.....	19



501 Woodlane, Suite 600 | Little Rock, AR 72201 | o: 501-660-1000 | f: 501-660-1010

DATE: November 1, 2016

TO: Dr. Charles L. Welch, President

FROM: Jo LunBeck, Assistant Vice President for Administration

RE: Arkansas State University-Jonesboro Former Chancellor's Reimbursement Submissions for Travel Expenses in Querétaro, Mexico

Purpose and Scope:

On August 19, 2016, sixteen days after the issuance of the EthicsPoint Case_31 Internal Audit (IA) report on August 3, 2016, the Arkansas State University-Jonesboro (ASUJ) Vice Chancellor for Finance and Administration (VCFA) subsequently made a report to IA. The report detailed a conversation the VCFA had with the Arkansas State University Campus Querétaro (ASUCQ) General Director on August 18, 2016. Based upon that conversation, the VCFA learned that the former Chancellor, Dr. Tim Hudson, potentially submitted personal reimbursement requests for lodging in Mexico that had been paid by the ASUCQ Mexico partners. IA reviewed the facts of the reported issue and followed IA's guidelines for investigating allegations. IA determined the implications could potentially have a direct impact on ASUJ and merited a formal review. IA discussed the reported issue with the Trustee appointed liaison and Arkansas State University System (ASU System) Administration.

The purpose of this memorandum is to furnish an analysis of the information provided by the ASUCQ General Director to the VCFA and IA related to the former Chancellor's submission, approval, and payment for travel expenses incurred in Querétaro, Mexico (Querétaro).

Information was obtained primarily through inquiries made to the ASUCQ General Director, VCFA, and ASUJ staff; examination of travel reimbursement records including supporting documentation; review of email files; and review of procedures deemed necessary to provide an analysis and comments concerning the submission, approval, and reimbursement for Mexico travel expenses.

The former Chancellor's trips taken to Mexico during the time period May 1, 2012, to August 2, 2016, were reviewed. This analysis was based on limited tests of the travel authorization, travel reimbursement records, and related procedures; therefore, not all instances of control weakness, noncompliance, or operational deficiencies may have been discovered.

Background:

The former Chancellor began employment with ASUJ on May 1, 2012, and he resigned from ASUJ effective August 2, 2016. While at ASUJ, he was significantly involved in the creation of a public-private partnership to establish the first ASU campus in Querétaro. ASUCQ, a private business foundation in Mexico, has acquired 2,125 acres for a comprehensive community development plan near Querétaro. The 370-acre ASU campus will be the focal point of the project, which will include commercial, residential, and recreational components for up to 70,000 residents.

The collaboration agreement entered into by and between ASUJ and ASUCQ does not address how travel expenses incurred in Mexico are to be paid; however, historically, the Mexico partners have paid for any hotels, ground transportation, and meals that took place in Querétaro for ASU travelers. When IA inquired with the

ASUCQ General Director whether he paid for the lodging, meals, etc. when the former Chancellor met with him in the United States, the ASUCQ General Director responded:

“...No, nothing inside USA, and nothing related with airplane tickets...”

The former Chancellor expressed in four emails to travelers to Querétaro that the travel expenses were to be paid by the Mexico partners:

1. An email dated November 11, 2015, to the two ASUJ travelers, who accompanied him on the November 12, 2015, to November 15, 2015, trip, states:

“...They will handle all food, transport, etc. ...”

2. An email, dated February 12, 2016, from the former Chancellor to an ASU System traveler, who accompanied him on the April 3, 2016, to April 6, 2016, trip to Querétaro, states:

“...Typically, btw, we pay for our own airfares and they handle all else including hotels, ground transportation and the majority of meals.
...”

3. A second email dated February 18, 2016, from the former Chancellor to the ASU System traveler, who accompanied him on the April 3, 2016, to April 6, 2016, trip, was copied to the Assistant to the Chancellor (AC), and states:

“...Mexico partners will handle all hotel, ground transport and most meals. My office will direct pay the flight through ...(travel agent). You might want to put a some [sic] LR parking and meal money on your TA ...”

4. An email dated May 13, 2016, from the former Chancellor to a future ASUJ traveler to Querétaro, states:

“...[ASUCQ General Director] will arrange (and pay for) the hotel and (most) ground transportation. ...”

During the time of his employment, ASUJ records indicate the former Chancellor traveled to Mexico on nine occasions:

Start Date	End Date	Description	Lodging	Meals	Airfare	Vehicle	Other	Total
07/16/12	07/20/12	Build relationship with Mexican higher education	\$0.00	\$88.02	\$876.49	\$64.68	\$55.00	\$1,084.19
12/16/12	12/20/12	University business	-	-	796.47	-	-	796.47
03/16/13	03/22/13	Meeting; Mexico project	295.54	-	886.80	-	60.00	1,242.34
06/24/13	06/27/13	Meeting re campus in Mexico	317.05	-	1,313.32	-	32.47	1,662.84
10/02/13	10/05/13	Mexico campus discussion	514.22	40.30	1,256.51	-	-	1,811.03
02/19/14	02/22/14	Groundbreaking	-	-	440.66	-	-	440.66
03/20/15	03/27/15	Mexico project development	624.46	55.15	-	-	84.29	763.90
11/12/15	11/15/15	Campus updates	161.12	20.28	850.11	-	-	1,031.51
04/03/16	04/06/16	Queretaro meetings and campus updates	381.98	13.59	1,061.59	-	28.39	1,485.55
			<u>\$2,294.37</u>	<u>\$217.34</u>	<u>\$7,481.95</u>	<u>\$64.68</u>	<u>\$260.15</u>	<u>\$10,318.49</u>

When the former Chancellor returned from a trip to Mexico, he provided the invoices to the AC for processing, attesting the expenses were his actual expenses, sometimes making notations on the invoices to designate whether the invoice was in pesos, and/or totaling the travel expenses in pesos. The invoices were all written in Spanish. Once the AC completed the Travel Reimbursement (TR1) forms, the travel documents were

forwarded to the ASU System President (April 2016 only), VCFA, Director of Research Compliance (April 2016 only), and Travel Services for approval. With appropriate approvals made, the travel expenses were paid.

Analysis:

IA determined in three of the nine occasions that the former Chancellor submitted, received approval, and was paid \$1,295.76 in lodging, meals, and miscellaneous expenses by ASUJ when payment was confirmed as having been made by the Mexico partners:

1. For a stay at the *Doña Urraca Querétaro Hotel* from March 20, 2015, to March 27, 2015, the former Chancellor submitted, received approval, and was paid \$752.66 on April 10, 2015, for lodging, meals, and miscellaneous expenses that were actually paid by the Mexico partners.

The former Chancellor submitted for reimbursement a partially paid *Doña Urraca Querétaro Hotel* bill (Attachment I) reflecting a balance due, not a zero balance hotel bill as required by *ASUJ Travel Guidelines*. Like other invoices, this bill was written in Spanish. The ASUCQ General Director provided two paid *Doña Urraca Querétaro Hotel* bills along with a proof of payment for each made by a Mexico partner's American Express Credit Card (Attachment II and Attachment III).

2. For a stay at the *Hotel Mercury Inn* in Querétaro from November 12, 2015, to November 15, 2015, the former Chancellor submitted, received approval, and was paid \$161.12 on December 4, 2015, for lodging expenses that were actually paid by a Mexico partner.

The former Chancellor submitted a paid *Hotel Mercury Inn* bill (Attachment IV) reflecting a single payment with an American Express Card. The ASUCQ General Director provided a paid *Hotel Mercury Inn* bill (Attachment V) reflecting payment by a Mexico partner's American Express Credit Card, including the last four digits of the card that he identified as his card.

Two ASUJ travelers, who accompanied the former Chancellor to Querétaro during the same period did not submit lodging expenses for reimbursement.

3. For a stay at the *Doña Urraca Querétaro Hotel*, from April 3, 2016, to April 6, 2016, the former Chancellor submitted, received approval, and was paid \$381.98 on April 20, 2016, for lodging expenses that the ASUCQ General Director stated were actually paid by a Mexico partner.

The former Chancellor submitted a *Doña Urraca Querétaro Hotel* bill (Attachment VI) reflecting a balance due, not a zero balance hotel bill as required by *ASUJ Travel Guidelines*, for reimbursement. The ASUCQ General Director provided a *Doña Urraca Querétaro Hotel* bill (Attachment VII) paid with a Mexico Partner's VISA Credit Card and reflecting a zero balance.

One ASUJ traveler and one ASU System traveler, who accompanied the former Chancellor to Querétaro during the same period, did not submit lodging expenses for reimbursement.

The validation of the Mexico partner's payments for the former Chancellor's Querétaro travel expenses in fiscal year 2015 and 2016 raises a question as to whether the Mexico travel expenses he was paid in fiscal years 2013 and 2014 were paid by Mexico partners.

Records did not indicate that the former Chancellor submitted a claim for reimbursement to ASUJ for travel expenses paid by the Mexico partners during the following three trips: July 16, 2012, to July 20, 2012; December 16, 2012, to December 20, 2012; and February 19, 2014, to February 22, 2014.

In an email to IA on August 19, 2016, the VCFA relayed a conversation he had with the ASUCQ General Director related to Mexico travel expenses paid to the former Chancellor. The ASUCQ General Director conveyed to the VCFA he cannot provide receipts for the payments made for the March 16, 2013, to March

22, 2013; June 24, 2013 to June 27, 2013; and the October 2, 2013 to October 5, 2013; because they were made by a prior investor who is no longer involved with the project and has no records that are accessible by the ASUCQ General Director. IA requested the Mexico partner's payment documents for fiscal years 2013 and 2014, to which the ASUCQ General Director again indicated it would not be possible to provide them. However, during the conversation with the VCFA, the ASUCQ General Director indicated the following about the remaining three trips to Mexico in made on March 16, 2013, to March 22, 2013; June 24, 2013 to June 27, 2013; and the October 2, 2013, to October 5, 2013:

- With regard to the travel expenses from March 16, 2013, to March 22, 2013, the ASUCQ General Director indicated that he did not pay for the days the former Chancellor's family was with the former Chancellor in Mexico. Although two rooms per night for three nights, or a total of six rooms, were reflected as rented, in addition to other expenses, per the detailed *Hotel Misión Juriquilla Querétaro* bill (Attachment VIII), the former Chancellor submitted and received lodging expense payment for one room for three nights, March 18, 2013, through March 20, 2013, totaling \$295.54 paid with other expenses on April 10, 2013.

A second *Hotel Misión Juriquilla Querétaro* hotel bill (Attachment IX) dated March 21, 2013, in file, reflects payment for a total of eight rooms rented and other miscellaneous expenses for the Client: *Grupo Alfavos Sa De Cv*, and the balance was paid with a single credit card payment.

Given the ASUCQ General Director could not provide *Hotel Misión Juriquilla Querétaro* payment information, and he stated he did not pay for any of the former Chancellor's travel expenses when with his family, IA was unable to determine if the former Chancellor was paid for travel expenses paid by the Mexico partners.

- For the trip to Querétaro and Mexico City, Mexico, taken June 24, 2013, to June 27, 2013, the ASUCQ General Director stated the former Chancellor may have paid for the June 27, 2013, lodging and miscellaneous expenses in Mexico City, Mexico, totaling \$349.52 that were paid to the former Chancellor on July 24, 2013. The *Hyatt Regency Hotel* bill (Attachment X) in file appears to support the ASUCQ General Director's statement.

One ASUJ traveler, who accompanied the former Chancellor to Querétaro and Mexico City, Mexico during the same period, did not submit any Mexico City, Mexico travel expenses for reimbursement.

- The ASUCQ General Director is confident, but has no records to support, that a Mexico partner paid for the lodging expenses submitted by the former Chancellor from October 2, 2013, to October 5, 2013, totaling \$376.16. The *Doña Urraca Querétaro Hotel* bill (Attachment XI) submitted for reimbursement by the former Chancellor reflected a balance due.

Based on the conversation between the ASUCQ General Director with the VCFA and the *Dona Urraca Querétaro Hotel* bill for October 2, 2013, to October 5, 2013, that was submitted reflecting a balance due, the former Chancellor potentially received an additional \$376.16 payment from ASUJ on October 16, 2013, for lodging and miscellaneous expenses when they were actually paid by a Mexico partner.

One ASUJ traveler and one other traveler, who accompanied the former Chancellor to Querétaro during the same period, did not submit Querétaro lodging expenses for reimbursement.

ASU System Policy – *Travel Expense Reimbursement Policy*, Section 3 – *Arkansas State University System Travel Expenses Reimbursement Policy*, states:

“...Employees shall be reimbursed for their actual expenses up to maximum allowed by state regulations when traveling on official business of ASU. ...”

ASUJ *Travel Guidelines* published at <http://www.astate.edu/a/travel/guidelines/>, states:

“...During your trip...

- Keep all itemized receipts for all expenses
- Obtain ‘zero balance’ hotel bill upon check-out ...”

Recommendations and Responses:

IA recommends the ASU System President:

1. Instruct the ASU System campuses do the following to ensure internal controls are strengthened:
 - Include a statement from the traveler on the transaction reimbursement form certifying the expenses listed for reimbursement were actually paid by the traveler;
 - Require proof of ownership of the credit card number listed on the paid receipt with any exceptions fully documented and approved; and
 - Review the *ASU System Policy - Travel Reimbursement Policy* as well as the *ASUJ Travel Guidelines* to ensure ASU System campuses comply.

Response: I concur and will instruct the campuses to comply with these three recommendations for international travel.

2. Take steps to recoup \$1,671.92 in travel expenses paid to the former Chancellor for fiscal years 2013 through 2016 that were documented as paid by the Mexico partners (\$1,295.76) or attested by the ASUCQ General Director as paid (\$376.16).

Response: Tim Hudson was contacted via email on October 24, 2016, requesting full reimbursement or documentation that the reimbursements were appropriate. A personal check from Tim Hudson for \$1,671.92, dated October 25, 2016, was received in the mail on November 1, 2016, and was deposited into the appropriate university account.

Comments:

The ASU System IA staff appreciates the notification, cooperation, professional attitude, and prompt responsiveness of the ASUJ administration, management, staff, and the ASUCQ Mexico partners. If you have any questions or desire further information regarding any aspect of the review, please contact me.

cc: Board of Trustees
Ms. Julie Bates
Mr. Brad Phelps

TR 013247



Doña Urraca
QUERETARO

OPERADORA BAKESPA, SA DE CV
BLVD. BERNARDO QUINTANA No 9800 PISO 10 COL. CENTRO SUR
QUERETARO QUERETARO 76090
028000306691
ZONA URRACA QUERETARO

00000175
26/03/2015
11 20

1 2 2

QUERETARO, QUERETARO 26/03/2015

Cliente **HUDSON, TIM.**

Domicilio karen.lopez@serciosic.com
MEXICO

Ciudad/Estado MEXICO

Código fiscal

Habitación Hab.: 104 - HUDSON, TIM.

Reserva# BLAVB Ad / Ni 1 / 0 Hora

Agencia UNIVERSIDAD DE ARKANSAS

Cajero CASHARCA OSCAR OSORIO

Cajero OUF

Impreso por MUDICA, ANA SOFIA

Fecha TN 22/03/2015

Fecha OUF 26/03/2015

Fecha Impresión 26/03/2015

Fecha	Hab/Voucher	Hora	Descripción	Importe
22/03/2015	101/150522	01:22	HABITACION UNIVERSIDAD DE ARKANSAS	2,340.38
22/03/2015	104/150524	01:22	HABITACION UNIVERSIDAD DE ARKANSAS	2,340.38
22/03/2015	109/150527	01:22	HABITACION UNIVERSIDAD DE ARKANSAS	2,050.05
23/03/2015	101/1012303201	11:06	SERVIBAR	116.99
23/03/2015	104/122346-	11:46	RESTAURANTE Cuenta: 122346/104	130.00
23/03/2015	109/122347-	11:45	RESTAURANTE Cuenta: 122347/109	235.02
23/03/2015	101/122348-	11:47	RESTAURANTE Cuenta: 122348/101	98.01
23/03/2015	109/122358-	21:00	RESTAURANTE Cuenta: 122358/52	137.01
23/03/2015	101/150538	03:24	HABITACION UNIVERSIDAD DE ARKANSAS	2,340.38
23/03/2015	104/150541	03:24	HABITACION UNIVERSIDAD DE ARKANSAS	2,340.38
23/03/2015	109/150545	03:24	HABITACION UNIVERSIDAD DE ARKANSAS	2,050.05
23/03/2015	104/7456-8671	01:50	ROOM SERVICE Cuenta: 7456/104	28.24
24/03/2015	101/1012203201	13:39	SERVIBAR	55.00
24/03/2015	104/1042403201	13:38	SERVIBAR	60.00
24/03/2015	109/122376-	10:20	RESTAURANTE Cuenta: 122376/12	1,293.07
24/03/2015	104/122377-	11:41	RESTAURANTE Cuenta: 122377/70	157.01
24/03/2015	104/122380-	14:25	RESTAURANTE Cuenta: 122380/PAR	80.00
24/03/2015	104/122387-	25:15	RESTAURANTE Cuenta: 122387/PAR	3,000.00
24/03/2015	101/150557	11:57	HABITACION	2,340.38
24/03/2015	104/150558	11:58	HABITACION	2,340.38
24/03/2015	104/150559	12:29	ABONO A CUENTA AMEX: -25,019.48	25,019.48
25/03/2015	104/122402-	10:28	RESTAURANTE Cuenta: 122402/12	445.02
25/03/2015	104/122409-	18:39	RESTAURANTE Cuenta: 122409/BAR	103.00
25/03/2015	104/122415	23:38	RESTAURANTE Cuenta: 122415/104	464.98
25/03/2015	101/150585	03:18	HABITACION UNIVERSIDAD DE ARKANSAS	2,340.38
25/03/2015	104/150588	03:18	HABITACION UNIVERSIDAD DE ARKANSAS	2,340.38
25/03/2015	101/250320155	22:21	SERVIBAR	176.98
25/03/2015	104/46193-3564	21:21	BANQUETES Cuenta: 46193/spa	1,260.01
25/03/2015	104/65432	22:24	SERVIBAR	94.99
26/03/2015	104/122428-	11:18	RESTAURANTE Cuenta: 122428/17	523.05

** Los cargos incluyen impuestos **

** Este comprobante no es válido para efectos fiscales **

Cant en letras: **TREINTA MIL DOSCIENTOS NOVENTA Y DOS PESOS 50/100 MN**

Subtotal	25,815.65
IVA 16.00 %	3,995.31
ISH 2.50 %	481.54
Total cuenta	30,292.50
Abonos	-25,019.48
Saldo a Pagar	5,273.02

Registro 35488



OPERADORA BARESPA, SA DE CV

RFC: OBA000306G91

Régimen Fiscal: Regimen general de ley de personas morales
BLVD. BERNARDO QUINTANA No 9800 PISO 10 COL. CENTRO SUR,
QUERETARO, QUERETARO, MEXICO
C.P. 76090

Hoja 1 de 1

Expedido en

Fecha Expedición

5 DE MAYO NO. 117 ORIENTE, QUERETARO, QUERETARO, C.P. 76000, Tlf:+52
(442) 2385400

26/03/2015 13:54:17

Folio Fiscal

1BE2A59A-7FCA-41A2-81C2-
4E9EADB929D8

No. Certificado SAT

00001000000202639096

No. Certificado Emisor

00001000000301757780

Fecha Certificación

26/03/2015 13:54:19

Cliente

RFC: EED140909K25

ESPACIOS PARA LA EDUCACION, SAPI DE CV
AV. PASEO DE LA REFORMA 2620 P12 INT 1202 LOMAS ALTAS
MIGUEL HIDALGO, D.F., MEXICO
C.P. 11950
Huésped : 104-Cuenta 22/03/2015-26/03/2015 Rsv: BLAVB

Cantidad	Descripción	Ud	Precio Unitario	Importe
1	HABITACION	aplic	\$19,260.00	\$19,260.00
1	RESTAURANTE	N lic	\$1,568.21	\$1,568.21
1	PROPINAS RESTAURANTE	No	\$232.00	\$232.00
1	SERVIBAR	No ap	\$100.84	\$100.84
1	ROOM SERVICE	No aplica	\$21.56	\$21.56
1	PROP ROOM SERVICE	No aplica	\$3.23	\$3.23
Subtotal sin servicio				\$20,950.61
IVA 16%				\$3,352.10
ISH 2.5%				\$481.54
Servicio				\$235.23
Total				\$25,019.48

**VEINTICINCO MIL DIECINUEVE PESOS 48 *

Forma de pago: Pago en una sola e cion

Método de pago: AMERICAN EXPRESS

DENA ORIGINA L COMPLEMENTO DE CERTIFICACIÓN DIGITAL DEL SAT

||1 0|1BE2A59A-7FCA-41A2-81C2-4E9E D8|2 03-26T13:54:
19|PHDrL0ygfBAPsM Tx+y+Gal22RO7q 0sG8P0qbcPEfeo2j3HkTTkj+ujPs2Pmlux262WZbgdKGV61QoS9KR8ZQwPL7BHZ4uJ3uXgEyU6KSPfBjo1FBx
bQsrwpS7WCc+C j2CSqWgHpatiMXv5P9Cv/aSAM1uWY=|00001000000202639096||

LLO DIGITAL DEL SAT

WTbP/Sj2alKM6E 5ormApeYt89cF+sPh+bSEbv7InU
1APXlhyc88osU5S Zrxw7C4FENN/n5 gr5HZTGbswR
Hqypd3sr1f3NdkO 5Q0myMm sBQOVZyU6pA
vcy5NueMBWRttbHg XASE=

SELLO DIGITAL DEL EMISOR

PHDrL0ygfBAPsMxZIMTx/y+Gal22RO7qeHksWnk/H0sG8P
oqbcPEfeo2j3HkTTkj+ujPs2Pmlux262WZbgdKGV61QoS9
KR8ZQwPL7BHZ4uJ3uXgEyU6KSPfBjo1FBxbQsrwpS7WCc
+COWTj2CSqWgHpatiMXv5P9Cv/aSAM1uWY=



Este documento es una representación impresa de un CFDI

35488/49541

Powered by



R 4603

Firma VoBo

R 4603



Estado de Cuenta

Página 5 de 10

Tarjetahabiente	Número de Cuenta	Fecha de Corte	Siguiente Fecha de Corte
RICARDO BENJAMIN GONZALEZ VALDES	[REDACTED]	13-Abr-2015	13-May-2015

Fecha y Detalle de las operaciones

Importe en MN.

Nuevos cargos y abonos de BELINDA GABRIELA SALAZAR BOTELLO

Número de Cuenta [REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]
------------	------------	------------

24 de Marzo	DO#A URRACA HOTEL QUERETARO RFCOBA000306G91	25,019.48
-------------	--	-----------

[REDACTED]	[REDACTED]	[REDACTED]
------------	------------	------------



Doña Urraca
Querétaro

OPERADORA BARESPA, SA DE CV
BLVD. BERNARDO QUINTANA No 9800 PISO 10 COL. CENTRO SUR
QUERETARO QUERETARO 76090
0BA000306G91
DOÑA URRACA QUERETARO

novoHIT®
29/08/2016
12:39

1 / 1

QUERETARO, QUERETARO 29/08/2016

Cliente **ESPACIOS PARA LA EDUCACION, SAPI DE CV**
Domicilio AV. PASEO DE LA REFORMA 2620 P12 INT 1202 LOMAS ALTAS 11950

Ciudad/Estado MIGUEL HIDALGO D.F. MEXICO
Código fiscal EED140909K25
Habitación Hab.: 104 - HUDSON, TIM.
Reserva# BLAVB Ad / Ni 1 / 0 Hora

Agencia ARKANSAS STATE UNIVERSITY
Cajero IN GARCIA, RICARDO Fecha IN 22/03/2015
Cajero OUT VILLAGOMEZ, CLAUDIA Fecha OUT 26/03/2015
Impreso por RAMIREZ, ALEJANDRO Fecha Impresión 29/08/2016

Fecha	Hab/Voucher	Hora	Descripción	Importe
23/03/2015	101/D101230320	11:06	SERVIBAR	0.01
24/03/2015	101/1012203201	13:39	SERVIBAR	55.00
24/03/2015	104/1042403201	13:38	SERVIBAR	60.00
24/03/2015	104/122380-	14:25	RESTAURANTE Cuenta: 122380/BAR	80.00
24/03/2015	104/122387-	23:13	RESTAURANTE Cuenta: 122387/BAR	2,009.98
25/03/2015	104/122402-	10:28	RESTAURANTE Cuenta: 122402/17	445.02
25/03/2015	104/122409-	18:39	RESTAURANTE Cuenta: 122409/BAR	103.00
25/03/2015	104/122415-	23:38	RESTAURANTE Cuenta: 122415/104	464.98
25/03/2015	101/250320155	22:21	SERVIBAR	176.98
25/03/2015	104/46193-3564	21:21	BANQUETES Cuenta: 46193/spa	1,260.01
25/03/2015	104/65432	22:24	SERVIBAR	94.99
26/03/2015	104/1011042603	13:37	SERVIBAR	374.99
26/03/2015	104/122428-	11:18	RESTAURANTE Cuenta: 122428/17	523.05

** Los cargos incluyen impuestos **
** Este comprobante no es válido para efectos fiscales **

Cant en letras: ****CINCO MIL SEISCIENTOS CUARENTA Y OCHO PESOS 01/100 MN****

Subtotal 4,953.08
IVA 16.00 % 694.93
Total cuenta **5,648.01**
Saldo a Pagar 5,648.01

Interno 49542 | AMERICAN EXPRESS
Registro 35488

5,648.01 |

Gracias por su preferencia



DONIA AMERICAN HOTEL Gracias por su preferencia
5 DE MAYO 117



9350180064

NUMERO DE CUENTA *****2000 M 09/18

AMEX

Gracias por su preferencia 3.40:55 AMERICAN EXPRESS APROBACION EN LINEA Gracias por su preferencia ACCION VENTA

CARGO 011812

TERMINAL 59001142

RRN 00033767702

LOTE NUM 000814

DESCRIPCION DE LA COMPRA/SERVICIO
SU COMPRA

~~CARGO REGULAR~~



Gracias por su preferencia



TOTAL \$ 5,648.01

COPIA CLIENTE

FIRMA

Gracias por su preferencia



Gracias por su preferencia

HOTEL MERCURY INN

Cuenta
Maestra

Lateral Autopista México-Queretaro No.2105,
Col. La Estrella C.P. 76040,
Tels & Fax: (01442) 2518000 www.mercuryinn.com.mx

Huésped: ARKANSAS STATE UNIVERSITY	Compañía:
Grupo: TIM HUDSON * 406	RFC:
Agencia:	Dirección:
Llego/Sale:	Colonia:
Impreso: 15-Nov-2015 09:41	CP:
	Ciudad:

Habitación	Cuenta	Fecha	Folio	Descripción	Cargo	Abono	Hora	Usuario
303	101477	10/11/15		RENTA HABITACION	999.00		10:29	FMV
303	101477	10/11/15	Cta: 369319	RESTAURANTE C	23.00		10:46	RFR
303	101477	10/11/15	Cta: 369319	PROPINAS AYB	5.00		10:46	RFR
303	101477	10/11/15	Cta: 369350	RESTAURANTE	243.00		16:01	DGM
303	101477	10/11/15	Cta: 369350	PROPINAS AYB	35.00		16:01	DGM
303	101477	11/11/15	Cta: 369438	RESTAURANTE	100.00		08:39	RFR
303	101477	11/11/15	Cta: 369438	PROPINAS AYB	15.00		08:39	RFR
303	101477	11/11/15		RENTA HABITACION	999.00		14:30	MBM
303	101477	12/11/15	Cta: 369556	RESTAURANTE	178.00		08:31	RFR
303	101477	12/11/15	Cta: 369556	PROPINAS AYB	25.00		08:31	RFR
303	101477	12/11/15		RENTA HABITACION	999.00		14:30	FMV
303	101477	12/11/15	Cta: 369789	PROPINAS AYB	23.00		20:13	DGM
303	101477	12/11/15	Cta: 369789	RESTAURANTE	157.00		20:13	DGM
406	101477	12/11/15		RENTA HABITACION	999.00		21:27	DRM
412	101477	12/11/15		RENTA HABITACION	999.00		21:28	DRM
303	101477	13/11/15	Cta: 369884	PROPINAS AYB	173.00		09:43	RFR
303	101477	13/11/15	Cta: 369884	RESTAURANTE	1,157.00		09:43	RFR
303	101477	13/11/15	RTA CAÑON	RENTA AUD. Y VID	850.00		10:11	LJL
404	101477	13/11/15		RENTA HABITACION	999.00		10:49	MBM
317	101477	13/11/15		RENTA HABITACION	999.00		10:51	MBM
303	101477	13/11/15	Cta: 369932	PROPINAS AYB	115.00		11:16	RFR
303	101477	13/11/15	Cta: 369932	BANQUETES	885.00		11:16	RFR
105	101477	13/11/15		RENTA HABITACION	999.00		11:26	MBM
410	101477	13/11/15		RENTA HABITACION	999.00		11:27	MBM
105	101477	13/11/15	Cta: 369959	PROPINAS AYB	15.00		13:28	RFR
105	101477	13/11/15	Cta: 369959	RESTAURANTE	110.00		13:28	RFR
105	101477	13/11/15	Cta: 369959	RESTAURANTE	348.00		13:40	RFR
105	101477	13/11/15	Cta: 369959	PROPINAS AYB	40.00		13:40	RFR
303	101477	13/11/15		RENTA HABITACION	999.00		14:33	FMV
406	101477	13/11/15		RENTA HABITACION	999.00		14:33	FMV
412	101477	13/11/15		RENTA HABITACION	999.00		14:33	FMV
412	101477	14/11/15	Cta: 370026	PROPINAS AYB	15.00		07:10	RFR
412	101477	14/11/15	Cta: 370026	RESTAURANTE	100.00		07:10	RFR
303	101477	14/11/15	Cta: 370069	RESTAURANTE D	860.00		10:41	RFR
303	101477	14/11/15	Cta: 370069	PROPINAS AYB	70.00		10:41	RFR
105	101477	14/11/15		RENTA HABITACION	999.00		14:45	RPC
303	101477	14/11/15		RENTA HABITACION	999.00		14:45	RPC
317	101477	14/11/15		RENTA HABITACION	999.00		14:45	RPC
410	101477	14/11/15		RENTA HABITACION	999.00		14:45	RPC
404	101477	14/11/15		RENTA HABITACION	999.00		14:45	RPC
412	101477	14/11/15		RENTA HABITACION	999.00		14:45	RPC
406	101477	14/11/15		RENTA HABITACION	999.00		14:45	RPC
412	101477	15/11/15	Cta: 370201	PROPINAS AYB	10.00		07:02	RFR
412	101477	15/11/15	Cta: 370201	RESTAURANTE C	107.00		07:02	RFR
303	101477	15/11/15	Cta: 370212	PROPINAS AYB	25.00		09:25	RFR
303	101477	15/11/15	Cta: 370212	RESTAURANTE D	167.00		09:25	RFR
0	101477	15/11/15		AMERICAN EXPRESS TUCAMX		23,432.00	09:37	LJL

Total	23,432.00	23,432.00
-------	-----------	-----------

Resumen	Cargos	Abonos
RENTA HABITACION	17,781.00	
RESTAURANTE	2,393.00	

899 1/12
899 1/13
899 1/14

3 nights @ 899 = 2,697 (MEX. PESOS)



Attachment V
HOTEL MERCURY INN SA DE CV
 HMI030516750
 Carr. Lat. Autopista México Queretaro 2105
 Estrella CP 76040
 Querétaro Querétaro MEXICO

CFDI
 Folio Fiscal:
 16A3A9C7-1E6D-401B-842B-E18D037FFD3F
 No de Serie del Certificado del CSD:
 00001000000202132598
 Fecha y Hora de Emision:
 Querétaro 2015-11-15T09:38:09
 Regimen Fiscal:
 Regimen General de Ley de Personas
 Morales

DATOS DEL CLIENTE

ESPACIOS PARA LA EDUCACION SAPI DE CV
 RFC: EED140909K25
 AV. PASEO DE LA REFORMA #2620 P12 INT 1202
 Lomas Altas CP 11950
 Miguel Hidalgo Distrito Federal MEXICO

	Descripcion	Precio Unitario	Importe
1.00	SERVICIO RENTA HABITACION	15005.06	15005.06
1.00	SERVICIO RESTAURANTE	2062.93	2062.93
1.00	SERVICIO RESTAURANTE C	112.07	112.07
1.00	SERVICIO BANQUETES	762.93	762.93
1.00	SERVICIO RESTAURANTE D	712.93	712.93
1.00	SERVICIO RENTA AUD. Y VID	732.76	732.76

Subtotal: 19388.68
 IVA:(16.00%) 3102.19
 ISH:(2.50%) 375.13
 Propina: 566.00
 Total: 23432.00

*** VEINTITRES MIL CUATROCIENTOS TREINTA Y DOS PESOS 00/100 MN ***

Forma de Pago: Pago en una sola Exhibición
 Metodo de Pago: Tarjeta de Credito AMERICAN EXPRESS 1009



Cascina Original del comprobante de certificado digital del SAT: 0116A3A9C7-1E6D-401B-842B-E18D037FFD3F2015-11-15T09:42:55/S/3r5vyv0dCR9Nj15v8D
 DR:GUP9YAM3x6wD7aXPn70VILDh53FUEMB+R2F7Z0ENB+YAC:Ta:R0j2zyYFTCEYpJEB0RM0wKJl9q
 YmqH75x1UkC3pyyCQm3UmwP55GJW4efM5zMG:TDH2EQJGZ+rlukmpYqgy+0001000000000202132598

Solo Digital: S73r5vyv0dC00M15v8D+DhGzP9YkMDx0W0RLXPaT0VdL0toMQFUeM3+373FZ+SENB+YActKliXg2zyYETIEpL/E80K
 MDn0XJl9qYmqH75x1UkC3pyyCQm3UmwP55GJW4efM5zMG:TDH2EQJGZ+rlukmpYqgy+0001000000000202132598

Solo del SAT: D22KXJyCWL6mv+ZHZ24z90E_0FY9hQkIKKcxwWz7ZR5S:Jf0C:JmbyhOA3gXITL0LmcJ69VDhLd3Pj0Xp15/PITgyNCAzt2WYHKM8T+kcEW8l2l0lgEIm3D
 FEJqFUT114uYAI53u0nY3CoIpAhXz600wAo5lG5vzrpa+

No de Serie del Certificado del SAT: 00101000000300250982
 Fecha y hora de certificación: 2015-11-15T09:42:55



Doña Urraca
Querétaro

OPERADORA BARESPA, SA DE CV
BLVD. BERNARDO QUINTANA No 9800 PISO 10 COL. CENTRO SUR
QUERETARO QUERETARO 76090
OBA000306G91
DOÑA URRACA QUERETARO

novalHT06
06/04/2016
07:56

1 / 1

QUERETARO, QUERETARO 06/04/2016

Cliente **HUDSON, TIM**
Domicilio

Ciudad/Estado MEXICO

Código fiscal

Habitación Hab.: 104 - HUDSON, TIM

Reserva# D4KV3

Ad / Ni 1 / 0

Hora

Agencia ARKANSAS STATE UNIVERSITY

Cajero IN VILLAGOMEZ, CLAUDIA

Cajero OUT

Impreso por HERRERA, LILIAN

Fecha IN 03/04/2016

Fecha OUT 06/04/2016

Fecha Impresión 06/04/2016

Fecha	Hab/Voucher	Hora	Descripción	Importe
03/04/2016	104/158800	03:47	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
04/04/2016	104/158816	05:22	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
05/04/2016	104/158837	06:04	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75

**** Los cargos incluyen impuestos ****

**** Este comprobante no es válido para efectos fiscales ****

Cant en letras: ****SEIS MIL SEISCIENTOS TREINTA Y DOS PESOS 25/100 MN****

Subtotal	5,550.00
IVA 16.00 %	888.00
ISH 3.50 %	194.25
Total cuenta	6,632.25
Saldo a Pagar	6,632.25

Registro 41393

Pagos



Doña Urraca
Querétaro

OPERADORA BARESPA, SA DE CV
BLVD. BERNARDO QUINTANA No 9800 PISO 10 COL. CENTRO SUR
QUERETARO QUERETARO 76090
OBAIK0306G91
DOÑA URRACA QUERETARO

novaHIT®
29/08/2016
12:20

1 / 1

QUERETARO, QUERETARO 29/08/2016

Cliente **PUBLICO GENERAL**
Domicilio . 76000

Ciudad/Estado QUERETARO QUERE MEXICO
Código fiscal XAXX010101000
Habitación Hab.: 108 - GONZALEZ, RICARDO
Reserva# 00EF5 Ad / Ni 1 / 0 Hora

Agencia ARKANSAS STATE UNIVERSITY
Cajero IN VILLAGOMEZ, CLAUDIA
Cajero OUT HERRERA, LILIAN
Impreso por RAMIREZ, ALEJANDRO

Fecha IN 05/04/2016
Fecha OUT 06/04/2016
Fecha Impresión 29/08/2016

Fecha	Hab/Voucher	Hora	Descripción	Importe
03/04/2016	202/132826-	19:43	RESTAURANTE Cuenta: 132826/50	261.05
03/04/2016	104/158800	03:47	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
03/04/2016	109/158803	03:47	HABITACION ARKANSAS STATE UNIVERSITY	2,521.45
03/04/2016	111/158804	03:47	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
03/04/2016	202/158807	03:47	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
03/04/2016	208/158812	03:47	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
03/04/2016	212/158813	03:47	HABITACION ARKANSAS STATE UNIVERSITY	2,521.45
04/04/2016	111/132837-	10:43	RESTAURANTE Cuenta: 132837/11	1,567.17
04/04/2016	202/132839-	13:44	RESTAURANTE Cuenta: 132839/50	90.02
04/04/2016	212/132844-	20:22	RESTAURANTE Cuenta: 132844/BAR	28.00
04/04/2016	104/158816	05:22	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
04/04/2016	109/158821	05:22	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
04/04/2016	111/158823	05:22	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
04/04/2016	202/158825	05:22	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
04/04/2016	208/158830	05:22	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
04/04/2016	212/158832	05:22	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
05/04/2016	202/132855-	10:29	RESTAURANTE Cuenta: 132855/40	1,114.37
05/04/2016	111/132856-	10:13	RESTAURANTE Cuenta: 132856/41	478.05
05/04/2016	202/132865-	20:04	RESTAURANTE Cuenta: 132865/63	196.02
05/04/2016	108/132866-	20:38	RESTAURANTE Cuenta: 132866/50	75.01
05/04/2016	104/158837	06:04	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
05/04/2016	108/158841	06:04	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
05/04/2016	111/158844	06:04	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
05/04/2016	202/158847	06:04	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
05/04/2016	208/158853	06:04	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
05/04/2016	212/158857	06:04	HABITACION ARKANSAS STATE UNIVERSITY	2,210.75
05/04/2016	202/46595-3994	07:56	BANQUETES Cuenta: 46595/SPA	1,889.94
06/04/2016	104/1040604201	09:49	SERVIBAR	35.00
06/04/2016	202/132883-	10:15	RESTAURANTE Cuenta: 132883/40	869.06
06/04/2016	108/158858	10:43	ABONO A CUENTA VISA: -47,103.58	-47,103.58
06/04/2016	212/2120604201	09:59	SERVIBAR	84.99

** Los cargos incluyen impuestos **

** Este comprobante no es válido para efectos fiscales **

Cant en letras: **CUARENTA Y SIETE MIL CIENTO TRES PESOS 58/100 MN**

Subtotal	39,649.21
IVA 16.00 %	6,270.67
ISH 3.50 %	1,183.70
Total cuenta	47,103.58
Abonos	-47,103.58
Saldo a Pagar	0.00

Interno 58440
Registro 41428

HOTEL MISION JURIQUILLA

BOULEVARD VILLAS DEL MESON No 56

76230 JURIQUILLA QUERÉTARO
 TEL/FAX 0142340000,0142340297
 Web:www.

CLIENTE

HUDSON TIM
 R.F.C.:

ESTADO DE CUENTA

LLEGADA: 18/MAR/13 CTO. 160
 SALIDA: 21/MAR/13 CVE.
 FOL/REG: 254677 HORA: 8:32
 EMP. 32

ARK

COBTAR:

Fecha	NumMov	Descripción	Cargos	Creditos
18/MAR/13	4629811	103429 POOL BAR (16 % de IVA)	103429 (*)UNICO<	56.03
18/MAR/13	4629812	103429 IMPUESTO GRAVABLE (16 % d	103429 (*)UNICO<	8.96
18/MAR/13	4629813	103430 POOL BAR (16 % de IVA)	103430 (*)UNICO<	56.03
18/MAR/13	4629814	103430 IMPUESTO GRAVABLE (16 % d	103430 (*)UNICO<	8.96
18/MAR/13	4629831	103436 POOL BAR (16 % de IVA)	103436 (*)UNICO<	498.28
18/MAR/13	4629832	103436 IMPUESTO GRAVABLE (16 % d	103436 (*)UNICO<	79.72
18/MAR/13	4629833	103436 PROPINA PUNTOS DE VENTA	103436 (*)UNICO<	57.00
18/MAR/13	4629947	475988 CAFETERIA ARANJUEZ (16 %	475988 (*)COMIDA	1,693.97
18/MAR/13	4629948	475988 IMPUESTO GRAVABLE (16 % d	475988 (*)COMIDA	271.04
18/MAR/13	4629949	475988 PROPINA PUNTOS DE VENTA	475988 (*)COMIDA	300.00
18/MAR/13	4630030	4630030 RENTA HABITACION S/IMP. (# 158<-TR	25467	1,035.00
18/MAR/13	4630031	4630031 IMPUESTO GRAVABLE (16 % d # 158<-TR	25467	165.60
18/MAR/13	4630032	4630032 IMPUESTO SOBRE HOSPEDAJE # 158<-TR	25467	25.88
18/MAR/13	4630036	4630036 RENTA HABITACION S/IMP. (# 160		1,035.00
18/MAR/13	4630037	4630037 IMPUESTO GRAVABLE (16 % d # 160		165.60
18/MAR/13	4630038	4630038 IMPUESTO SOBRE HOSPEDAJE # 160		25.88
19/MAR/13	4630344	476040 CAFETERIA ARANJUEZ (16 %	476040 (*)DESAYU	129.31
19/MAR/13	4630345	476040 IMPUESTO GRAVABLE (16 % d	476040 (*)DESAYU	20.69
19/MAR/13	4630346	476040 PROPINA PUNTOS DE VENTA	476040 (*)DESAYU	15.00
19/MAR/13	4630370	476047 CAFETERIA ARANJUEZ (16 %	476047 (*)DESAYU	413.79
19/MAR/13	4630371	476047 IMPUESTO GRAVABLE (16 % d	476047 (*)DESAYU	66.21
19/MAR/13	4630372	476047 PROPINA PUNTOS DE VENTA	476047 (*)DESAYU	40.00

Handwritten notes:
 #3 (P. 2) med breakfast
 226 Pesos
 Room 3/18 1,226.48 Pesos
 Tax
 Tax
 my breakfast buffet 165 Pesos

The hotel restaurant did not provide Dr. Hudson with receipts for the meals. I have tried to contact them, but with no success.

SL

HOTEL MISION JURIQUILLA

BOULEVARD VILLAS DEL MESON NO 56

76230 JURIQUILLA QUERETARO
 TEL/FAX 0142340000,0142340297
 Web:www.

CLIENTE
 HUDSON TIM
 R.F.C.:

ESTADO DE CUENTA

LLEGADA: 18/MAR/13 CTO. 160
 SALIDA: 21/MAR/13 CVE.
 FOL/REG: 254677 HORA: 8:32
 EMP. 32

ARK

COBTAR:

Fecha	NumMov	Descripcion	Cargos	Creditos
19/MAR/13	4630703	4630703 RENTA HABITACION S/IMP. (# 158<-TR 25467	1,035.00	
19/MAR/13	4630704	4630704 IMPUESTO GRAVABLE (16 % d # 158<-TR 25467	165.60	
19/MAR/13	4630705	4630705 IMPUESTO SOBRE HOSPEDAJE # 158<-TR 25467	25.88	
19/MAR/13	4630706	4630706 RENTA HABITACION S/IMP. (# 160	1,035.00	
19/MAR/13	4630707	4630707 IMPUESTO GRAVABLE (16 % d # 160	165.60	
19/MAR/13	4630708	4630708 IMPUESTO SOBRE HOSPEDAJE # 160	25.88	
20/MAR/13	4631143	476135 CAFETERIA ARANJUEZ (16 % 476135 (*)DESAYU	360.34	
20/MAR/13	4631144	476135 IMPUESTO GRAVABLE (16 % d 476135 (*)DESAYU	57.65	
20/MAR/13	4631145	476135 PROPINA PUNTOS DE VENTA 476135 (*)DESAYU	40.00	
20/MAR/13	4631191	118911 ROOM SERVICE (16 % de IVA 118911 (*)DESAYU	860.34	
20/MAR/13	4631192	118911 IMPUESTO GRAVABLE (16 % d 118911 (*)DESAYU	137.65	
20/MAR/13	4631193	118911 PROPINA PUNTOS DE VENTA 118911 (*)DESAYU	20.00	
20/MAR/13	4631194	118911 PROPINA PUNTOS DE VENTA 118911 (*)DESAYU	129.85	
20/MAR/13	4631353	4631353 RENTA HABITACION S/IMP. (# 158<-TR 25467	1,035.00	
20/MAR/13	4631354	4631354 IMPUESTO GRAVABLE (16 % d # 158<-TR 25467	165.60	
20/MAR/13	4631355	4631355 IMPUESTO SOBRE HOSPEDAJE # 158<-TR 25467	25.88	
20/MAR/13	4631362	4631362 RENTA HABITACION S/IMP. (# 160	1,035.00	
20/MAR/13	4631363	4631363 IMPUESTO GRAVABLE (16 % d # 160	165.60	
20/MAR/13	4631364	4631364 IMPUESTO SOBRE HOSPEDAJE # 160	25.88	

my room 3/19
1,226.48 PESOS

my buffet
57.65 PES

my room 3/20
1,226.48 PESOS

RESUMEN POR CONCEPTO SIN IMPUESTO	
HOSPEDAJE	6,210.00
ALIMENTOS Y BEBIDAS	4,068.09

① *TOTAL room = 3,679.44 TH PESOS*

② *Two buffets: 322.65 TH PES*

③ *Buffet / all meals no itenize for 2265.01 PESOS*

(DOCE MIL SEISCIENTOS SETENTA Y OCHO PESOS 90/100 M.N.)

DEBO Y PAGARE A HOTEL MISION JURIQUILLA QUERETARO a la vista en esta plaza la cantidad de \$	TOTAL	12,678.90	0.00
	IMPORTES CON IMPUESTO DESGLOSADO		10,278.09
	IMPUESTO		1,644.48
	IMPUESTO AL HOSPEDAJE 2.0%		155.28
	IMPUESTO SUNTUARIO		0.00
	PROPINAS		601.05
TOTAL A PAGAR \$	TOTAL	12,678.90	

Antonio J. Ed. Familia de la Isla + wife Rodolfo Amador J. and (children) Dee Dee / me. 6 X People

Hotel did not provide receipts for meals 16

EL MISION JURIQUILLA

PROMOTORA HOTELERA MISION QUERETARO SA DE CV



Domicilio fiscal:
 BLVD. VILLAS DEL MESÓN 58
 COL. PROVINCIA
 JURIQUILLA
 QUERÉTARO 76230 MÉXICO
 R.F.C. PHM9108095E3

Factura:

A19996

Expedido en:

Cliente.

GRUPO ALFAVOS SA DE CV

R.F.C.: GAL05122051A
 AV. SAN DIEGO 703 A,301
 VISTA HERMOSA SONORA Y RIO DANUBIO
 CUERNAVACA, MORELOS C.P 62290, MEXICO

Complementos: CTO.: 156 FOL: 254738 Cierrefol: 33 Lugar y fecha: JURIQUILLA QUERETARO **21/03/2013** 10:39:19
 AddendaHotelera.xml

Cant.	Unidad.	Código	Descripción	P. Unitario	Total
8/0	APLICA	01	HOSPEDAJE <i>Interno</i>	1,035.00	8,280.00
1/0	APLICA	02	CONSUMO ALIMENTOS <i>Food consumption</i>	533.27	9,065.51

VEINTIUN MIL QUINIENTOS SETENTA Y SEIS PESOS 84/100 M.N.

SUBTOTAL 17,345.51
 I.V.A.16% 2,775.28
 I.S.H.2.5% 207.00
 NO GRAVABLE: 1,249.05
 TOTAL: 21,576.84

Número Cta.: **1002** *Sheet 4 of 12 #*
 Método de pago: Tarjeta de crédito

Method of payment: credit card

Timbre Fiscal:

No Aprobación 506710 Año de Aprobación 2012 No Certificado 00001000000202385621 Forma de Pago Pago en una sola exhibición

Régimen fiscal REGIMEN GENERAL PERSONAS MORALES TITULO II

Sello Digital

HGyEm3IqPpS.JHFWAa.J.L.pZvIU43KIB+XChEoRDGSuA3pW2CPeNOBp4G6a4p7GezEi8ErNE5EQJn7JhUwSQZdZaNcdLUrzo+93znZBlXU4MmPjW7NCAkw8sLay+9c6
 gdsChaCgVtQ7bBPWpxOU704NwzIjyso=

Cadena Origen:

[[2 2JA]19996]2013-03-21T10:39:19[506710]2012[ingreso]Pago en una sola exhibición[17345.51;20327.79]Tarjeta de crédito[JURIQUILLA QUERETARO]
 1002[PHM9108095E3]PROMOTORA HOTELERA MISION QUERETARO SA DE CV[BLVD. VILLAS DEL MESÓN]58[COL. PROVINCIA]JURIQUILLA[QUERÉTARO]MÉXICO[76230]RE
 GIMEN GENERAL PERSONAS MORALES TITULO II[GAL05122051A]GRUPO AL FAVOS SA DE CV[AV. SAN DIEGO]703 A[301]VISTA HERMOSA SONORA Y RIO DANUBIO[QUER
 NAVACA]MORELOS[MEXICO]62290[B]NO APLICA[01]HOSPEDAJE[1035.00]8280.00[17]NO APLICA[02]CONSUMO ALIMENTOS[533.27]9065.51[IVA]18.00[2775.28]2775
 28[1 0]0.00[207.00]Impuesto al hospedaje[2.50]207.00[

Este documento es una representación impresa de un CFD



**HYATT
REGENCY**

Tel: (55) 5083 1234

HR MC HOTEL COMPANY S DE RL DE CV

RFC: HHO900507844

Régimen Fiscal: Regimen General de Ley de Personas Morales

Campos Elises No. 204

Col. Polanco Chapultepec

CP. 11560, Miguel Hidalgo

Distrito Federal, México

FACTURA
A 62562
Fecha/Hora Emisión
27 Junio 2013 18:45:41
Fecha de Timbrado
2013-06-27T18:52:50

Receptor del Documento Fiscal		Recepción	
GRUPO SISTEMAS Y PROYECTOS ACTUARIALES SC		Folio Fiscal	
RFC: GSP011023592	Deleg/Mpio: Queretaro	58FE4D19-DF3B-48E7-B3AF-1498FBE901A0	
Ejército Republicano 119	Estado: QT	Lugar de Expedición	
Colonia: Col San Francisco	Pais: MX	Miguel Hidalgo, Distrito Federal	
	C.P.: 76050	No. Certificado Digital	
		00001000000201653700	
		No. Serie Certificado SAT	
		00001000000201345708	

Cantidad	Unidad de Medida	Descripción	Precio Unitario	Importe
1	Servicio	Room Charge (1)	3,510.00	3,510.00
1	Servicio	Parking Services (1)	68.97	68.97 ←

*Partly day meeting
at hotel for
Banorte officials!
Juan Tamaraiz
Alfonso Paez*

Información Comercial	
Nombre Huesped: Hudson, Tim	
Folio ID: 106328 Fecha llegada: 26-06-13 Fecha Salida: 27-06-13	
Forma de Pago: Pago en una sola exhibición	
Metodo de Pago: Efectivo, Tarjeta de Credito Cash estacionamiento 1 dia (MXN)	
Cantidad Letra: CUATRO MIL DOSCIENTOS CINCUENTA Y SEIS PESOS 90/100 M.N.	
	Sub Total 3,578.97
	IVA(16.00%) 572.63
	ISH(3.00%) 105.30
	Total Facturado 4,256.90

*Room
TAX
FEE*

Información del Hotel	
Cantidad Letra: CUATRO MIL DOSCIENTOS CINCUENTA Y SEIS PESOS 90/100 M.N.	
	Total a pagar 4,256.90



Doña Urraca
Querétaro

OPERADORA BARESPA, S DE CV
AV. 5 DE MAYO NO. 117
QUERETARO QRO. 7600
0BA-000305-691
DOÑA URRACA

rev01113
05/10/2013
11:26

1 / 1

QUERETARO, QUERETARO 05/10/2013

Ciente **HUDSON, TIM**
Domicilio

Ciudad/Estado MEXICO
Código fiscal
Habitación Hab.: 105 - HUDSON, TIM
Hora

Agencia GRUPO PROYECTO
Cajero IN ARMENTA, VICTOR
Cajero CUI
Impreso por ALVA, ALEJANDRA

Fecha IN 02/10/2013
Fecha OUT 05/10/2013
Fecha Impresión 05/10/2013

Fecha	Hab/Voucher	Hora	Descripción	Importe
02/10/2013	105/139755	23:46	HABITACION	1,650.00
03/10/2013	105/139770	01:55	HABITACION	1,650.00
04/10/2013	105/139782	03:13	HABITACION	1,650.00
05/10/2013	105/5456464155	10:46	SERVIBAR	20.12

(W/T/M)

** Los cargos incluyen impuestos **
** Este comprobante no es válido para efectos fiscales **

Cant en letras: **CINCO MIL NOVECIENTOS PESOS 75/100 MN**

P A I D O
OCT 16 2013

Subtotal	4,980.17
IVA 16.00 %	796.83
ISH 2.50 %	123.75
Total cuenta	5,900.75
Saldo a Pagar	5,900.75

Registro 27138

Accounts Payable



OFFICE OF THE PRESIDENT
501 Woodlane, Suite 600 | Little Rock, AR 72201 | o: 501-860-1000 | f: 501-860-1010

October 24, 2016

Dr. Tim Hudson
Via Email: HUDSONTIMW@GMAIL.COM

Dear Dr. Hudson: 

During recent meetings with our ASUCQ Mexico partners, it was determined that you may have submitted personal reimbursement requests for lodging expenses in Mexico that had actually been paid by our ASUCQ Mexico partners. As a result of these discussions, the ASU System Internal Audit division commenced a review of travel reimbursements that you claimed related to travel to Queretaro, Mexico.

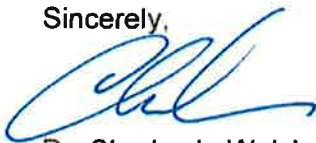
As you can see in the attached internal audit memorandum, it has been determined that you were inappropriately reimbursed for \$1,671.92 in travel expenses that were paid by our ASUCQ Mexico partners and not by you. As a result of these findings, I am writing to request that you immediately remedy this issue in one of two ways:

1. Provide Arkansas State University with official receipts and documentation proving that you were legally due these reimbursements; or
2. Make immediate payment of \$1,671.92 to Arkansas State University. Payment, made payable to Arkansas State University, should be remitted to:

Arkansas State University System Office
501 Woodlane, Suite 600
Little Rock, AR 72201

In accordance with Arkansas law, the attached memorandum is being submitted to Arkansas Legislative Audit. Your prompt attention and response to this matter would be beneficial to the process and greatly appreciated. If you have any questions regarding this matter, please contact me.

Sincerely,



Dr. Charles L. Welch
President

Enclosure

October 25, 2016

Chuck

I received your correspondence of October 24, 2016 indicating that I may have been improperly reimbursed for some travel to Mexico during 2015 and 2016.

My understanding with ASUCQ starting in 2015 was that if accompanied by other A-State travelers then I would pay for my hotel. I recall doing this in cash since I rarely use a credit card in Mexico due to security concerns.

However, insomuch as I have no additional documentation to provide, I have remitted the amount you requested via the enclosed personal check.

I hope you and your family are well and prospering.

Sincerely,



Tim Hudson

TIM W HUDSON
1503 EAST NETTLETON AVE
JONESBORO, AR 72401

81-275/829

2259

DATE 10/25/16

PAY TO THE ORDER OF Arkansas State University \$ 1,671⁹²
One-thousand, six-hundred, and seventy-one ^{92/100} DOLLARS

Heat Reactive Ink

© 2015 BANK OF AMERICA, N.A. ALL RIGHTS RESERVED.



www.my100bank.com

MEMO

Oct 24 ^{over amount} ~~paid~~ ^{check} ~~amt~~ ^{express}

Tim Hudson



2259

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT REACTIVE INK. DETAILS ON BACK.

Arkansas State University
P.O. Box 2640
Office of Finance & Admin
State University, AR 72467
870-972-3847

Cashier: 5
Station: 2 - Station2
Receipt #: 651367
Trans Date: Tuesday, November 01, 2016
Post Date: Tuesday, November 01, 2016
Time: 2:53:11 PM

Finance Account(s)

Acct Name: Miscellaneous Deposit - U500
Charge Desc: RECOVERY
COAS: J
FUND: 719999
DRGN: 317010
ACCT: 711703
PRG: 4300
RUCL: MA1
Credit Amount: \$1671.92

Payment Details

Payment Method: Paper Check
Ref Number: 201630653591080
Amount Tendered: \$1671.92
Change: \$0.00
Net Paid: \$1671.92

Total Payment Amount: \$1671.92

Thank you
No Receipt - No Refund